



how does ►► easy migration work?

Easy migration is the process our webhosting specialists use to migrate your website and email to Webnames.ca webhosting with no downtime or disruption.

After determining that our Easy Migration process is right for your website, we will schedule a convenient time to move your website and email to Webnames.ca webhosting.

The process involves two steps:

1

your website

Migrating your website requires no participation on your part other than providing our webhosting specialists with a few pieces of information and scheduling an appropriate time. Easy indeed!

website migration details

On the scheduled day, no changes* should be made to any of your existing website content.

Your website will experience no downtime during the migration process.**

Our webhosting specialists will require the following pieces of information to conduct your website migration:

- Name and full contact information of the primary webmaster (ie. technical administrator) of your website, if other than yourself
- FTP information, including your server IP address, FTP username and password

A Webnames.ca webhosting specialist will thoroughly test your website after the migration to ensure it is functioning properly. Changes to your DNS settings will be made to point to Webnames.ca webhosting.

Notes: * In some cases, minor file re-naming and folder structure modifications will be made to make your website compatible with our system

** Webnames.ca advises waiting for a period of 3 business days after the migration to cancel your existing hosting plan. This will ensure that your website remains securely hosted and experiences zero downtime.

2

your email

The migration of your email requires approximately twenty minutes of your time.

A Webnames.ca webhosting specialist will work with you to:

1. set up all your existing email accounts on the Webnames.ca system;
2. download your existing email messages onto your personal computer; and
3. reconfigure the settings of your email client to use the Webnames.ca email system.

Webnames.ca will work with you to find a convenient time to conduct the email migration. The email migration will need to occur on the same day as your website migration.

email migration details

After completing a brief questionnaire about your email account details and passwords, a Webnames.ca webhosting specialist will set up your existing email accounts, aliases and forwarding settings.

During the email migration, Webnames.ca will work with you to download all the existing emails associated with your accounts, reconfigure your Mail Exchange records to point to our system and reconfigure your email client to your satisfaction.

require more information?

Email one of Webnames.ca's webhosting specialists at hosting@webnames.ca or to speak to a webhosting specialist directly, simply call 1.866.221.7878 and indicate your interest in finding out more about Webnames.ca Easy Migration.